



POSITION ANNOUNCEMENT

Job Title: Facilities Maintenance Technician
Location: Mission Bay, CA
Rate of Pay: \$11.00 to \$16.00 per hour plus benefits, 32 hours per week
Closing Date: 06/17/11

Job Summary: Works under the general supervision of the Facilities and Safety Officer. The Facilities Technician performs a variety of semi-skilled and skilled tasks in the maintenance and operation of the Institute's corporate headquarters (offices and laboratories) on Mission Bay in San Diego. This position will be required to work a flexible schedule including some evenings, weekends, holidays, and occasional overtime. This position is also on call as required for security and maintenance after normal business hours. Attendance at work is an essential function of this position.

Responsibilities/Job Duties include:

- Cleaning and maintenance of the facilities including changing lamps and ballasts. Clean spills; clean drinking fountains, mirrors, tables, walls, fixtures, blinds, light fixtures, etc.; wash windows, walls, metal and woodwork as a supplement to contracted services or services provided by SeaWorld Park Services.
- Collect and dump trash cans and garbage and reline cans with liners as a supplement to contracted services or services provided by SeaWorld Park Services.
- Collect and transport universal waste, recycle, and other waste streams to their respective waste repositories.
- Perform other site maintenance as necessary to maintain good aesthetics, safety and biosecurity.
- Paint and refurbish facilities and equipment as needed.
- Provide landscape and gardening tasks and maintain the landscape and parking areas around buildings and grounds.
- Set up and tear down of equipment for events, including electrical, sound, tables, seating and stage.
- Requisition and generate purchase orders for routine supplies and service orders.
- Assist with solicitations and bids for vendor services, supplies, and service work as needed.
- Maintain accurate and orderly records of services, warranties, operating manuals and purchase orders for all equipment.
- Repair and service all equipment as needed and arrange for repairs with outside vendors when appropriate.
- Maintain an adequate and orderly inventory of tools, construction, and plumbing supplies.
- Assist with the development of routine maintenance schedules, preventative maintenance calendars and department planning as requested.
- Assist in the design and construction of new systems as directed.

- Operate a motor vehicle to assist in carrying out the business of HSWRI.
- Provide weekly mail pickup at SeaWorld and infrequent courier services to SeaWorld Will Call.
- Fuel and routine service of HSWRI vehicles and equipment on their prescribed maintenance schedule.
- Maintain emergency backup equipment for water and air circulation.
- Maintain monthly data tables and records of the sea water system for the monthly water report.
- Collect and transport the weekly and annual water samples for testing.
- Provide support and set-up assistance for the on-going maintenance of the Mission Bay sea water pumps and piping.
- Maintain a high degree of public contact
- Other duties as assigned.

Required Skills/ Experience:

- High school diploma or equivalent required.
- Valid California driver's license with acceptable driving record for past three years.
- Ability to trailer and hitch boats and vessels preferred.
- Knowledge of building maintenance including housekeeping and janitorial procedures and ability to operate the related equipment.
- Knowledge of janitorial products and application procedures to insure public safety.
- Must be able to work a varied shift schedule.
- Ability to make minor repairs to facility and equipment.
- Some knowledge of first aid and applicable safety precautions.
- Ability to establish and maintain working relationships with co-workers, supervisors, SeaWorld personnel and the public.
- Ability to communicate orally and in writing and the ability to understand and follow written and oral instructions.
- Ability to meet deadlines.
- Ability to operate small hand tools, power tools and equipment and landscape and janitorial tools necessary to safely and effectively complete maintenance tasks.
- Basic computer knowledge.
- Ability to work without supervision
- Possess a good work ethic and proactive attitude

TOOLS AND EQUIPMENT USED:

Janitorial equipment including vacuums, mops, brooms, dusting equipment, floor machines, landscape blowers and various hand and power tools uses for building maintenance including plumbing, electrical and mechanical repairs; and power lifts and fork lift vehicles; motor vehicle with both manual and automatic transmissions; carts, telephone, and computer.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must be able to climb to heights of 30' or higher in order to change light bulbs, assist with exhibit installation or hang equipment. The employee must have the ability to climb ladders or trusses and operate a power lift.

The employee may frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 80 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee occasionally works near moving mechanical parts and in outside weather conditions. Work is performed inside/outside in all types of weather conditions. The employee is occasionally exposed to wet and/or humid conditions and lightning. The noise level in the work environment is moderate.

Hubbs- SeaWorld Research Institute is an Equal Opportunity Employer.